

**MINISTRY OF ENVIRONMENT, SOLID WASTE MANAGEMENT AND CLIMATE
CHANGE (ENVIRONMENT AND CLIMATE CHANGE DIVISION)**

**PROVISION OF THE SERVICES OF ONE PROJECT COORDINATOR SENIOR
EXPERT ON CLIMATE UNDER THE EXPERT SKILL SCHEME FOR THE LONG
TERM MITIGATION ACTION STRATEGIES UNDER FACILITE 2050**

PROCUREMENT REFERENCE N^o: ENV/23-24/Q85/eRFP

ADDENDUM N^o 1

Dear Sir/Madam,

Reference is made to the Invitation for Bids released on the e-Procurement System on 19 January 2024 regarding the above-mentioned project

2. Bidders are requested to take note of the following:

SN	CLARIFICATIONS	REPLIES
1.	<p>Criteria and Point System</p> <p>As per point 8 of the Criteria and Point System , it is mentioned that the total technical score is 100 and the minimum technical score required to pass is 56. That is 56% of 100.</p> <p>As per point 9 of the Deciding Award of Contract, the proposals will be evaluated on a maximum of 70 marks on the technical proposals which represents 70% of the total marks (100 marks) for the technical proposal. Whereas under the same point 9, it is mentioned that proposals from service providers should score at least 80% of the total marks for the technical proposal. Kindly clarify</p>	<p>The Minimum technical pass mark is <u>56 marks</u>.</p> <p>The maximum of 70 marks has been allocated to the technical proposals, that is, a bidder scoring a minimum technical score of 56 marks ($70/100 \times 80$), will be retained for financial evaluation, for which a financial score of 30 marks has been allocated.</p>
2.	<p>Clarification 2 - Refer to Point 11</p> <p>In point 11, it is mentioned that "<i>.....the minimum duration for the assignment for both the Experts (Project Coordinator and Project Assistant)</i>"</p> <p>The RFP requires the services of one Project Coordinator/Senior Expert on Climate.</p> <p>Kindly clarify how many experts are required under this RFP.</p>	<p>Clause 11 of the bidding documents should read as follows:</p> <p><i>"It is estimated that the minimum duration of the assignment for the Expert (Project Coordinator/Senior Expert shall be for an initial period of one year renewable for an additional period of one (1) year subject to satisfactory performance...."</i></p>
3.	<p>Clarification 3 - Annex 1 (TOR)</p>	

	<p>Under Annex 1 of the TOR, Section VIII (Terms and Conditions), it is mentioned that the budget shall not exceed Rs 150,000 inclusive of all allowances. Please clarify:</p> <p>Whether this amount represents the maximum monthly salary for the Project Coordinator? ;</p> <p>Whether the 15% tax to be retained by the Employer is included or is excluded from the monthly salary of Rs 150,000?; and</p> <p>Does the end of year bonus (13th month salary) is included or is payable as per existing national laws?</p>	<p>Yes</p> <p>Yes, it is included.</p> <p>Selected bidder shall not eligible for end of year bonus under this Scheme.</p>
4.	<p>Clarification 4 - Annual Leave and Sick Leave</p> <p>No provision has been made for annual leaves/sick leaves and whether at the end of each 12 months, annual leaves may be cashed or accumulated. Does this RFP have taken into consideration these benefits?</p>	<p>Selected bidder shall not be eligible for any type of leave under this Scheme.</p>

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02 February 2024