

**PRIME MINISTER'S OFFICE
CIVIL STATUS DIVISION
REPUBLIC OF MAURITIUS**

**EXPRESSION OF INTEREST FOR
RENTING OF OFFICE SPACE AT PETITE RIVIÈRE TO ACCOMMODATE
PETITE RIVIÈRE CIVIL STATUS OFFICE**

CSD/PMO/Q7 OF 2023-2024/ EOI

1. **The Prime Minister's Office - Civil Status Division intends to rent Office Space of an area of approximately 50-55 m² at Petite Rivière to accommodate Petite Rivière Civil Status Office.**
2. The rental of Civil Status Office shall be for **a period of three (03) years** as from the date of taking over of the building and renewable thereafter on a mutual agreement.
3. The proposed office space/building should be of reinforced concrete, on the **ground floor** within a radius of **approximately 800 metres from the nearest Bus Stop, Post Office and Police Station**, and as more fully detailed in the Technical Requirement. The building should be in **Petite Rivière** where public bus transport is easily available, with easy access by the public, **must be disabled-friendly**, easy access for vehicles, have parking facilities for at least 2 vehicles, have toilet facilities, main circulation area i.e., lobby, kitchen waiting area, essential amenities such as water, telephone, electricity, lightings, power points, air conditioning, partitioning, fire extinguishers and safety signs, openings fitted with Burglar proof and blinds/curtains.
4. This Division requires that the Office Space with the necessary amenities be made available within **three (3) months or earlier after the award of contract.**
5. A face-to-face meeting will be held with potential bidders on **Monday 29th April 2024 at 1400 hours** in the Conference Room of Civil Status Division, 7th Floor, Emmanuel Anquetil Building, Port-Louis.
6. Interested Bidders are requested to confirm their participation by phone on Tel No. **2013655** or by email: csdome@govmu.org by **Friday 26th April 2024 by 1500 hours at latest**. The contact person is **Mr.Y. Makoonlall, Office Management Executive.**

**Civil Status Division,
Prime Minister's Office
7th Floor, Emmanuel Anquetil Blg
Port Louis
10 April 2024**