



**Ministry of Environment, Solid Waste Management and Climate Change
(Solid Waste Management Division)**

Ref: ENV/SWM/PROC/RFP/3/2025-26 21 August 2025

To: All bidders

Note of Pre-Bid Meeting

Dear Sir/Madam

Supervision of Works for an Integrated Waste Processing Facility at
La Chaumiere- Procurement Reference No. ENV/SWMD/EPROC/RFP/3/2025-26

With reference to the abovementioned bidding exercise, please find enclosed the notes of Pre-Bid meeting held on 30 July 2025.

Yours faithfully,

for Permanent Secretary

**MINISTRY OF ENVIRONMENT, SOLID WASTE MANAGEMENT AND CLIMATE
CHANGE (SOLID WASTE MANAGEMENT DIVISION)**

Notes of Pre-bid meeting

Notes of pre-bid meeting for the Selection of Consultant for the Supervision of Works for Integrated Waste Processing Facility at La Chaumiere held on 30th July 2025 at 10.30 hrs

Present

Ministry of Environment, Solid Waste Management Division and Climate Change (Solid Waste Management Division)

Mr B. Beerachee

Director (Chairperson)

Mrs S. Ram Racheya

Project Officer/Senior Project Officer (Acted as Secretary)

SETEC MAURITIUS LTD

Mr T. Ganeshan

Engineer

Fitchner Germany

Mr V. Chan

Consultant

1.0 Purpose of meeting

The Chairperson welcomed members present and stated that the purpose of the pre-bid meeting was to clarify any issues from prospective bidders pertaining to the bid document. He added that all queries will be noted and responses to these queries will be communicated to bidders.

2.0

Overview of RFP document

The Chairperson gave a brief overview on the salient features of the bidding document.

2.1

Bidders were reminded that the closing date for submission of a bid in relation to the bidding document is 27 August 2025 and that any request for clarification on the Bidding Documents may be addressed, through e-mails, to the Ministry not later than 14 days prior to the deadline for submission of bids.

3.0

Clarifications

Queries were raised by bidders and the corresponding replies are as follows:

Query 1: Bidder enquired whether documents pertaining to the IWPF Contracts can be consulted.
Reply 1: The Ministry will facilitate the access to documents. The procedure will be detailed in an Addendum.

Query 2: Bidder enquired whether arrangements can be made for site visits so that Bidders can take cognizance of sites.
Reply 2: The choice for the sites is still being finalised by the Concessionaire.

Query 3: Does the Team Leader have to be a Civil Engineer?
Reply 3: Yes

Query 4: Can the Consultant propose additional experts for example Environmental Experts?

Reply 4: Yes, apart from the key personnel to be provided as per requirements of the RFP, the Consultant is required to deploy additional experts to diligently execute the services.

Query 5: Can the closing date be extended as the procedures for registration with the CDB are lengthy?

Reply 5: The request for extension will be considered.

4.0 The prebid meeting ended at 11.00 hrs.

01 August 2025

Handwritten signature and initials, possibly 'S/A' or 'S/A' with a large checkmark-like stroke below it.