



Ministry of Health and Wellness

MHPQ/WKS&S/2025-2026/Q45

To: All BIDDERS

Addendum No. 1

Expression of Interest- Call for Proposal for Training Course on Medical Cannabis (MHPQ/WKS&S/2025-2026/Q45)

Please refer to this Ministry's Expression of Interest (EOI) dated **03 December 2025** on the above subject.

2. Following clarifications received, please find below the corresponding information:

S/N	Clarification requested	Reply
1.	Please confirm the full name and official designation to whom clarifications and eventual bid submission should be addressed.	Refer to paragraph 4 of the Terms of reference
2.	Is there a standard proposal/bid template or format (technical & financial) that bidders are expected to follow? If yes, could you please share it?	<p>At this stage, there is no standard proposal or bid template (technical or financial) required for the EOI submission. Bidders may use their own format, provided that all information requested in the EOI document is clearly addressed.</p> <p>If the process progresses to the Request for Proposal (RFP) stage, we will provide detailed templates and guidance for both the technical and financial proposals to all shortlisted bidders.</p>

S/N	Clarification requested	Reply
3.	What are the detailed submission requirements-format (hard copy, electronic copy, sealed envelope), number of copies, and method of delivery (by hand, courier, e-procurement portal)?	Refer to paragraph (2) of the Notice
4.	What supporting documentation is required (e.g. institutional credentials, trainer CVs, past experience, references)?	<p>Refer to paragraph 2 & 3 of the TOR.</p> <p>For the EOI stage, there is no specific set of supporting documents required. However, bidders are encouraged to provide any relevant organisational information that will help demonstrate their capacity and suitability for the exercise and increase their chance for enlistment for the second stage, that is the RFP stage.</p> <p>Please note that more detailed documentation (e.g., full CVs, references, certifications) may be requested at the RFP stage for shortlisted bidders.</p>
5.	What are the evaluation criteria and expected deliverables (course curriculum, duration, number of sessions, certification, timeline)?	Refer to paragraph (2) :Scope of assignment of the TOR and S/N. 4 above.
6.	Are there any language requirements for the training course and proposal:	English language while ensuring that the information submitted is clear and understandable.
7.	Any other conditions for eligibility (accreditation, local presence, minimum years of experience, etc.)	There are no additional eligibility conditions for the EOI stage beyond those stated in the EOI notice. However, accredited institutions should demonstrate that they possess the capacity, relevant experience, and technical capability to deliver the services outlined in the TOR.

S/N	Clarification requested	Reply
		Any specific eligibility criteria or mandatory requirements will be clearly defined and shared with shortlisted bidders during the Request for Proposal (RFP) stage.
8.	Contact details for any further technical assistance (portal access, digital signature certificate, etc)	Please note that this EOI process is paper-based, and all submissions must be provided in hard copy as specified in the EOI notice. Therefore, there are no portal access requirements, digital signature certificates, or related technical support services associated with this submission.

3. Kindly note that the **closing date and time for submission for the EOI has been extended to Monday 22 December 2025 at 10.00 hours** (local time) at latest. EOI will be opened by the Ministry of Health and Wellness immediately after the closing time i.e on **Monday 22 December 2025 at 10.15 hours (local time)**. Bidders or their representatives may attend the Bid Opening if they choose to do so.

4. Bidders are kindly requested to take note of the above Addendum and submit their EOI accordingly.

**Acting Senior Chief Executive
Ministry of Health and Wellness.
09 December 2025**